



# Noble Park English Language School

21-35 Thomas Street, Noble Park, 3174.

Telephone: 9546 9578

P.O. Box 656, Noble Park, 3174

Fax: 9558 5683

email: [noble.park.els@education.vic.gov.au](mailto:noble.park.els@education.vic.gov.au)

ABN: 67 406 080 234

22/02/2024

Dear parent/guardian,

*Noble Park English Language School (NPELS) is looking forward to another great year of teaching and learning and would like to advise you of NPELS's voluntary financial contributions for 2024.*

*Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

*Within our school this support has allowed us to provide students with classroom consumables, materials and lend ICT devices to every student.*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Enza Calabro  
Principal

Martin Sykes  
School Council President



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
General classroom consumables, materials & equipment	\$30
<i>Excursions/Incursions</i>	
<b>Total Curriculum Contributions</b>	<b>\$30</b>

## Extra-Curricular Items and Activities – provided on a user-pays basis

NPELS offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

Extra-Curricular Items and Activities	Amount
Optional school camp	\$TBA
Other optional camps and excursions to be scheduled	\$TBA
<b>Total Extra-curricular Items and Activities</b>	<b>\$TBA</b>

## Financial Support for Families

NPELS understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- *Refugee funding*
- *Local Community Supports*
- *Conveyance funding (myki passes)*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Enza Calabro, Principal

Ph: 03 9546 9578 | Email: [Vincenzina.Calabro@education.vic.gov.au](mailto:Vincenzina.Calabro@education.vic.gov.au)



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## Total

Category	
Curriculum Contributions	\$30
Extra-Curricular Items and Activities	\$TBA

## Payment methods

*Payments are collected at enrolment. Cash can be accepted at general office.*

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



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# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.